

Norfolk County Council People From Abroad Team

Employment Skills Adviser - Emma Lord

Employment Skills Adviser Role

People From Abroad Team

- The Employment Skills Adviser role is funded under the AMIF programme to provide employment support to refugees and other non-EEA nationals who have the right to work in the UK.
- The role is based in PFAT, but working within the network of Employment Skills Advisers in the East of England for a 3-year funded programme.
- The main aim is supporting refugees towards achieving employment, working alongside NCC's Employment Service, and the Employer Liaison Officer, developing and maintaining relationships with employers and supporting clients to seek and apply for jobs.

The Process – Client induction and pathway

Beneficiary form

EU Skills Profile

Google Classroom activity

Action planning

Employment focussed support

Ahmad



- Part-time employed on a permanent contract with the Royal Mail as a parcel sorter.
- Support given: Skills assessment, CV writing, applying for job roles, interview practise.

Sanaa



- Volunteers 3 x p/week at the Head and Soul salon in Norwich.
- Support given: Skills assessment, CV writing, meeting set up with employer, person-centred placement secured.

Key successes

- Securing work placements at YMCA, The Grapes Hill Community Garden Project, The Feed and Food Cycle.
- Securing job outcomes in cleaning, delivery driving, catering, and the Royal Mail.
- Providing useful resources to clients to aid them to search for jobs independently.
- Clients have accessed job-focused ESOL courses (e.g. Job search skills) to aid their independence.

The Referral Process

- To make a referral, please email nrpf@norfolk.gov.uk and direct your request to the People From Abroad Team. If it is a suitable referral, it will be passed on to Emma who will then make contact.